

AHDI Medical Transcription continuing education needs met by OAK Horizons online education program (2004)

AHDI has approved OAK Horizons' specialty modules for continuing education credits and awarded a total of 8 credits per module allocated as 4 Medical/Clinical, 2 Medical/MT Tools and 2 Technology. Intended for the experienced medical transcriptionist, this is an opportunity for the professional transcriptionist to increase knowledge and skills, improve quality and production, and learn timesaving research techniques.

Some of the Specialty Modules are:

- Cardiology
- Respiratory
- Neurology
- Female Reproductive
- GU/Male Reproductive
- Gastroenterology
- Ophthalmology/Audiology/Senses
- Dermatology
- Endocrinology
- Genetics
- Psychiatry
- Pathology/Oncology
- Radiology/Nuclear Medicine
- General Surgical Procedures
- Orthopedics

Each module covers anatomy, physiology, pharmacology, laboratory, word building, terminology, procedures, special tests, and diseases as they pertain to the particular specialty. Participants transcribe physician dictations including chart notes, histories and physical exams, discharge summaries, initial office evaluations, consultations and letter formats utilizing transcription guidelines as they pertain to the specialty/body system.

There is continual testing and evaluation throughout the program. Assignments are auto-corrected and feedback is provided regarding the participant's transcription of actual physician dictations.

Course Overview	
<i>Prerequisite</i>	Experience as a Medical Transcriptionist
<i>Time Commitment</i>	5–10 hours per week for the 3 week course commitment.
<i>Schedule</i>	See the AHDI web site for classes and start times.

Cost	See the AHDI web site for cost.
<i>Delivery of Program</i>	Participants register with AHDI and proceed through the course work on the Internet utilizing an established education platform.
<i>Minimum Hardware Requirements</i>	<ul style="list-style-type: none"> • 486 processor • 64Mg RAM • Windows '98 or higher • Soundcard • 15" monitor
<i>Software Requirements</i>	<ul style="list-style-type: none"> • Microsoft Word - version 97 or higher (MS Word is the most commonly used software in the industry and is required for its compatibility with other required software) • Internet Explorer 5.0 or higher (IE 5.5 sp1 is not supported by WebCT) or Netscape Navigator 4.76 or 6.2.1.